

**MINUTES**  
**Bloomfield Borough Council**  
**April 4, 2017**

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Charles N. Summers, Michael P. Pray, Pierce L. Clouser, Jr. and Karl L. Cless.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, BEO Officer Harry Nazzaro, Borough Employee Damon Hartman, Bloomfield Borough Planning Commission Representative Kevin Fitzpatrick, Fire Company representative Chad Tressler and residents Kevin Weller and Elaine Doron.

President Anderson called the meeting to order at 7:00 p.m.

***MEETING OPENING***

**Recording of the Meeting** – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 10 minutes to present their concern. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

**Approval of Minutes** – Councilman Pray made a motion, seconded by Councilwoman Jones, to approve the March 7, 2017 minutes as presented. Motion carried.

**Approval of Financial Report** – Councilman Clouser made a motion, seconded by Vice President Patterson, to approve the financial report for March 2017 as presented. Motion carried.

***PUBLIC COMMENTS***

Chad Tressler from the New Bloomfield Fire Company stated that the Fire Company had met with the Planning Commission over this past month and that the Commission will be presenting some things tonight about the new Fire Company building. Chad was attending in case Council had any questions about the Planning Boards presentation. The next phase is to get the land development plan done. They are also working on the underground storm water management. As soon as these are complete, they can move forward. Mr. Tressler is hoping to see something happen next spring.

Councilman Karl Cless stated he was contacted by Centre Township and he understands that the Fire Company has a “Bru HaHa” going on with Centre Township. Councilman Cless was informed Centre Township plans to withhold paying the approximately \$8,000 they owe in Worker’s Compensation to the Borough. Mr. Cless wanted to know what the Borough is to do if it is stuck paying the extra \$8,000. Mr. Tressler stated that is up to the Borough, which is the home company. The Borough holds the policy. If this should happen, the Fire Company and the Borough would have to discuss this scenario.

**Mayor's Report** – Mayor Krammes reported a dog went to the bathroom in the cemetery. The Mayor spoke with the owner who then, cleaned it up. A warning was given. Mayor Krammes reported the newly renovated bowling alley owners stated there will be no alcohol in his establishment. New Bloomfield is a dry town. Mayor Krammes stated that the bowling alley is beautiful inside, as renovations continue.

**Parking Enforcement Officer Report** - Mayor Krammes reported 5 parking tickets were issued during the month of March with 1 remaining unpaid.

#### ***ENFORCEMENT***

**Solicitor's Report** – Mr. Richard Wagner was not present, but President Anderson had some information to share. The Borough will be the owners of the Lakeside Development existing streets as of Friday, April 7, 2017. The deadline for any appeals will have expired on April 6, 2017.

**Development Pump Station** – President Anderson stated Councilwoman Jones brought it to Council's attention that the remaining lots/land including the pump station lot was put up for sale by the Lakeside Development Corp. Five families are serviced by this lift pump station. The Borough will be drafting a letter to make these families aware that the ground and the pump station is up for sale. The Borough will contact DEP to ask for an inspection of the pump station which right now is out of compliance.

**Blighted/Dis-repaired Homes** - President Anderson stated our BEO reported Newport Borough designed an ordinance dealing with blighted and dis-repaired homes as did some other boroughs. Newport chose not to adopt the ordinance. President Anderson asked Councilman Cless to help her compile the verbiage for such an ordinance for New Bloomfield. Councilman Cless agreed to do so.

**Enforcement Committee Report** – Councilman Clouser had nothing to report.

**Borough Enforcement Officer Report** - BEO Officer Mr. Harry Nazzaro reported he issued 5 verbal warnings for nuisance vehicles, 2 written warning for nuisance vehicles, 7 verbal codes warnings for trash issues, 3 written warnings for trash issues, etc. He issued 3 citations for parking tickets and had 2 incidents, one involving a dog and one involving a minor accident he witnessed.

President Anderson then stated Mayor Krammes was in contact with H & J Towing and they are anticipating signing a contract with them if the Borough is ever in need of towing assistance.

#### ***ADMINISTRATIVE***

**Announcements and Correspondence** – President Anderson said they received a very nice thank you note from the Bloomfield Pool Association for the \$1,000 donation.

Financial Interest Forms were due to Secretary Danielle Shope today, April 4, 2017.

**Recycling Initiative** – President Anderson stated the Perry County Conservation District has contacted 30 municipalities in Perry County and so far 15 have responded. All 30 municipalities must respond for this electronics recycling initiative to come to fruition.

**Water Authority Report** - Mr. Albright was absent, but informed Secretary Shope that things were moving forward with Well #3.

President Anderson also stated there was a water pipe leak on East McClure Street which was addressed.

**Planning Commission Report** – Kevin Fitzpatrick stated the Planning Commission met with the Bloomfield EMS and Fire Company to go over the initial plans for the new firehouse on South Carlisle Street. Mr. Fitzpatrick requested Council to approve the following special exceptions for the Bloomfield Fire Dept. and EMS for future property development on South Carlisle Street, related to zoning:

- 1) proposed building footprint setbacks from residential property
- 2) no additional buffer zone (existing is adequate) – Residential neighbors (the Rodgers) signed an affidavit to approve Items 1 & 2 (affidavit attached )
- 3) proposed building footprint will cover small amount of OS (open space) zone. (Prior property boundaries include a small “dog leg” shape of OS behind the commercial (C-1) property.)

**Note:** No impact to wetlands, etc. (study results confirm). No additional development is requested at this time. This request is meant to clear concerns so the Fire Dept. & EMS can raise funds based on the preliminary plans.

Councilwoman Jones made a motion, seconded by Councilman Pray, to conditionally approve the special exception for the “dog leg” portion, the setback requirement and the buffer zone for the property of the newly anticipated Bloomfield Fire Company building. Motion carried.

**Zoning/Permit Officer’s Report** - No report, Mr. Albright was not present.

**Administrative Committee Report** – Councilman Cless reported that he corresponded with Gene Chavick of AMT Engineering regarding the follow up HATS meeting at the County Commissioners office. Options were discussed on how to fix traffic issues at the Borough Square and there are negotiations ongoing with Tri-County Planning and the design team to come up with standards that would make it possible for implementation. He also received a communication from Amy Paul who is Director of Health for northern Dauphin County YWCA. They are offering a free program on signs, etc. for municipalities to provide for tobacco prevention on municipal playgrounds. This would require Council to pass a no smoking ordinance for the playground. He told her Council would discuss it and get back to her. President Anderson suggested this issue be tabled until the Borough Solicitor be contacted and there is further discussion.

**FEMA/PEMA Report** - Councilman Cless had nothing to report.

He did inquire as to who was the PEMA representative. Jason Hoffman is the representative. Councilman Cless stated we may be required to have a backup generator system in the building which provides emergency services during a major event. Mr. Chad Tressler (New Bloomfield Fire Company) stated the Elementary School is the emergency location and has a backup generator.

**PCBA/COG** –Mr. Albright was absent so there is no report from COG; however, President Anderson made it be known that COG is now a tenant in the building. The Borough and COG will be working to provide some type of box, either inside or outside, so plans can be dropped off. The Borough office will not accept plans that should go to COG. The Borough and COG are two separate entities.

**Capital Tax Collection Bureau Report** - Councilman Pray stated the next meeting is on April 19.

### ***AESTHETICS***

**Aesthetics Committee Report** – Councilman Summers reported that he met with the Boy Scouts about the playground “shuttle” and they are interested in rebuilding it and would like Council to come up with some sort of general idea of what they would have to do to meet Borough standards as far as liability issues, etc.

Councilman Summers will research that and get back to the Boy Scouts. They will have to either get rid of it or improve it to make it a safe piece of equipment. Councilman Summers is trying to get some concrete down under the pavilion, but is encountering difficulty with the contractor returning his calls.

Councilman Summers was thinking about a Facebook page for the Borough. He believes it would be a good way for the Borough to inform the public about special dates and times, etc. and he is willing to take on this task. Discussion followed. President Anderson's concern was that the page not be a place where the public can ask questions, etc. because that is not the forum to do that in, but they should come to Council. Councilwoman Jones also had concerns stating Facebook pages have to be done well and be closely monitored so people do not become so negative. President Anderson stated Council should contact the Borough's Association to find out about guidelines and parameters for Borough's creating a Facebook page.

### ***FINANCE, INSURANCE, AND SAFETY***

**Finance, Insurance & Safety Report** - Vice President Patterson had nothing to report.

**Grants** - Vice President Patterson stated he received a call from engineer Mike Postick and Mr. Postick informed Vice President Patterson that within a few months the Borough can reapply for the same grant Councilwoman Jones sent in. It will be less expensive if the Borough does it ourselves rather than go through Mr. Postick. Councilwoman Jones agreed. The grant under discussion was an application submitted for \$94,000 to help redo the UV light bulbs needed at the Borough plant. We did not get the grant, but we can reapply.

Councilwoman Jones stated the environmental review is completed and cleared for both projects. They are still waiting for DCED to approve the community development block grant application. The environmental review under discussion was one environmental review with SEDA/COG for both the Borough and Water Authority which were both awarded SEDA/COG monies. Councilwoman Jones stated they are just waiting on approval.

**Personnel Committee Report** - Councilwoman Jones had nothing to report.

### ***RIGHTS OF WAY & UTILITIES***

**Rights of Way & Utilities Committee Report** - Vice President Patterson reported everything is on hold. There is a verbal agreement with the owner of the farm that is next to the Borough's Barnett Woods Road project because the Borough needs to get into several feet of his right of way to best handle the new bridge and the way it is going to sit. The owner is working on getting the signature papers done and will get that to Council ASAP. The DEP permit for the Barnett Woods Road bridge will take around 4-6 months to receive.

**Pending** - Security Cameras - President Anderson asked Councilman Cless about security cameras as part of the Borough Building security. Councilman Cless had it on hold. He considered several options and was going to install it himself but realized he does not have the time to do that. No purchase has been made but he does have some options with pricing but this fell through the seams.

Councilman Cless did ask about pulling posts in the parking lot but this has already been done. The parking lot lines and bumper stops are still under study.

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**CLOSING COMMENTS**

There being no further business, upon motion by Councilman Pray, seconded by Councilwoman Jones, the meeting adjourned at 7:53 p.m. to meet on Tuesday, May 2, 2017 for a regular meeting. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen Miller".

Kathleen Miller, Assistant Secretary