

MINUTES
Bloomfield Borough Council
July 2, 2024

Bloomfield Borough Council met this evening in a regular session in the Bloomfield Borough Council Chambers with the following council members present: President Malinda C. Anderson, Raymonda J. Cunningham, Karl L. Cless and Jessica L. Grindle. Vice President J. Kevin Fitzpatrick had an excused absence.

Also present: Secretary Danielle L. Shope, Assistant Secretaries Susanne Woolever and Kathleen Miller, Borough Employee Damon Hartman, Solicitor Isaac Wakefield, Mayor and Water Authority Representative Edward T. Albright Jr., HRG Representative Ryan Hostetter, and BEO/ZEO Becky Smiley’

President Anderson called the meeting to order at 7:00 p.m.

President Anderson led the gathered assembly in the **Pledge of Allegiance**.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak during Public Comment identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. President Anderson asked if any individuals in the audience were also recording the meeting and if so to identify themselves for the record. (No one else was recording the meeting) President Anderson stated that the Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of June Public Hearing Minutes - Councilwoman Grindle made the motion to approve the June 4, 2024 Public Hearing minutes, seconded by Councilman Cless. Motion carried.

Approval of Minutes – Councilwoman Cunningham made the motion to approve the June 4, 2024 meeting minutes, seconded by Councilman Cless. Motion carried.

Approval of Financial Report – Councilman Cless made the motion to approve the June 2024 financial report, seconded by Councilwoman Grindle. Motion carried.

REQUESTED PUBLIC COMMENTS AND/OR PRESENTATIONS

There were no “requested public comments”.

PUBLIC COMMENTS AND/OR PRESENTATIONS

There were no “public comments” .

MONTHLY REPORTS

Solicitor's Report – Solicitor Wakefield stated he provided Council with his formal report and unless there were any questions, he would defer to the report. President Anderson inquired about the Letters of Credit to Pennian Bank for Lot #30 asking if the Boro had to notify the Watsons. Solicitor Wakefield stated the bank will notify the Watsons. The Borough does not need to notify anyone.

Mayor's Report – Mayor Albright reported many things happened in town this month. One positive thing was the painting of the grandstand. People from PCEDA were supposed to help, but were not able to do so. Mayor Albright went to Parole and they gave him two people who needed community service. So between employees Damon, Jeremy, Becky, himself and the two parolees they completed the painting by 1:30 p.m. The parolees did good work. Mayor Albright reported they had 34 people bringing in items for recycling, but had only 2 volunteers for help.

Parking Officer Report – Mayor Albright reported 15 tickets were issued in June with 4 still unpaid. 1 voided.

Enforcement Report – President Anderson deferred to BEO Smiley.

BEO Report – Becky L. Smiley - BEO Smiley had nothing more to report other than what is in her report. For the complete detailed BEO report, please see Borough Enforcement Officer Monthly Report on file in the Borough Office. There was some vandalism and dumping of trash, but it has been taken care of. She also met with Arsenaault along with Vice President Fitzpatrick on June 17th and a timeline has been drawn out. If the timeline is not followed, citations will be issued.

Planning Commission Report – Ms. Melanie Rowlands sent no report. Secretary Shope stated a lot of plans from Hunt Engineering regarding the PennDot expansion were dropped at the office. Mr. Hostetter will take a look at them.

FEMA/PEMA - Councilman Cless stated he completed and submitted the FEMA Floodplain Administrator Training Assessment Survey required by NFIP regulation. He talked with Rich Fultz, County EMC regarding the adoption of the 2025 Hazardous Mitigation plan for disaster emergencies required by FEMA; it's currently under formulation by the County. Each municipality has the option to join the County plan to be eligible for federal disaster relief funding. There will be a year's worth of paperwork and meeting attendance required for each representative. Someone will need to be selected.

Water Authority Report - Mayor Edward T. Albright Jr. stated they finished Apple Street. The remaining work will be done by the prison. The loop by Barnett Woods Rd increased the water flow tremendously.

PCBA/COG – Councilman Cless had nothing to report.

Zoning/Permit Officer's Report – Zoning Officer Smiley issued 6 permits. She also mentioned that a resident living right beside the old Fire House wants to install a vending machine since the old one was moved to the new Fire House. This is for public use, and she addressed any concerns with it with the planning Commission and received their OK.

Capital Tax Collection Bureau Report – Councilman Cless stated the next scheduled meeting is July 17th at 7 p.m. in Council Chambers.

ANNOUNCEMENTS AND CORRESPONDENCE

Possible Adoption of a Resolution of Borough Code Section 1001 (c)(3) - Voting by Telecommunication Devices -

It mirrors the Borough Code. Councilwoman Grindle and Cunningham thought this was a good idea. Councilman Cless also thought the resolution was a good thing.

Councilman Cless made the motion to approve Resolution #2024-03 subject to the revision to Section 2.0, to change “Borough Manager” to “Council President”, seconded by Councilwoman Grindle. Motion carried.

RIGHTS OF WAY, UTILITIES & SAFETY

Bloomfield Borough Park Project Update - HRG Ryan Hostetter - Mr. Hostetter stated the project has been advertised. The bid opening is scheduled for July 22, 2024. Hopefully the project will be completed by the end of October.

Barnett Woods Road Bridge - Nothing to report.

Mr. Damon Hartman suggested two damaged trees be taken down near the ballfield. Borough employees will take them down and replace them with similar trees before the park project gets underway.

Revisit adding additional 2 hour parking spaces on Main Street and Carlisle Street - Mayor Albright is in charge of parking enforcement and he would like to move the 2 hour parking requirement up North Carlisle Street and give the residents who live there a pass that they can put into their vehicles to park in front of their own houses. Mayor Albright stated the County is just taking up too much of the Borough parking during the day. Everything has to be renumbered and done by ordinance. Solicitor Wakefield asked Secretary Shope to give him the space numbers so he can create an ordinance. Discussion followed.

ADMINISTRATIVE & INSURANCE (PROPERTY/LIABILITY)

Councilman Cless reported the following:

1. He prepared the Diakon Office lease terms with the Boro Secretary for the next 3 years. An approximate 10% increase is being recommended to Council for discussion. He will need to FAX the proposal upon recommendation from Council. Council approved the 10% increase. He also replaced the toilet seat in that office.
2. He completed the annual Borough building safety inspection to include the emergency lights which required one battery replacement and the fire alarm system. Posted the report with the occupancy permit near both entrances of the building per the state inspector.
3. He removed a resident mole from the lower level men’s restroom and last, but not least, the Borough cleaning lady has decided to pursue other interests, therefore, we need to advertise for a replacement .

AESTHETICS

Councilwoman Cunningham reported her committee discussed adding two more of the metal benches on the Square. It will come from the same company.

FINANCE

President Anderson stated everything is moving along with no issues.

GRANTS

Vice-President Fitzpatrick was absent so no report.

PERSONNEL & INSURANCE (HEALTH/DENTAL)

Councilwoman Grindle, along with Secretary Shope, will met with Gary Baker to discuss health insurance for the upcoming year. They will not be able to make a decision until the new rates come out.

Executive Session - No Executive Session

President Anderson read a thank you note from the Perry County Literacy Council.

CLOSING COMMENTS

There being no further business, upon motion by Councilwoman Grindle , seconded by Councilman Cless, the regular meeting adjourned at 7:40 p.m.. Motion carried. The next regular meeting will be Tuesday, August 6, 2024 at 7:00 p.m. in Bloomfield Borough Council Chambers.

Respectfully submitted,

Kathleen Miller, Assistant Secretary