

MINUTES
Bloomfield Borough Council
July 3, 2018

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V, Kevin C. Weller, Charles N. Summers, Pierce L. Clouser, Jr., and Karl L. Cless. Michael J. Smith has an excused absence.

Also present: Secretary Danielle Shope, Borough Enforcement Officer Harry Nazzaro, Bloomfield Borough Planning Commission representative Melanie Rowlands, Borough Zoning/Permit Officer Ed Albright, Jr., Borough Employee Damon Hartman, Borough Engineer Michael T. Postick, and residents Robin Dum, and grandson Jordan King.

President Anderson called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilman Clouser made a motion, seconded by Councilman Summers, to approve the June 5, 2018 minutes as presented. Motion carried.

Approval of Financial Report – Vice President Patterson made a motion, seconded by Councilman Cless, to approve the financial report for June 2018 as presented. Motion carried.

PUBLIC COMMENTS

There were no Public Comments.

PRESIDENT PRO TEM

President Anderson asked for a motion to nominate Councilman Karl Cless as President Pro Tem for the remainder of his term. Councilman Weller so moved, with Councilman Summers seconding the motion. Motion passed.

Water Authority Report - Mr. Albright reported the Water Authority had a meeting last Tuesday night. Mike Scheffey has visited four plants to see what type of filtration systems are out there. Their solicitor is going to the bond council to see if they can borrow more money since a new filtration system is going to cost close to a million and a half dollars. The Authority is between a rock and a hard place because DEP says you need more water because we do not have enough for drought. They already have so much money invested in Well 3 they just cannot throw their hands up. Wherever they drill they have to go back through SBRC and everything and they are not sure when they will hit water again. Vice President Patterson asked

if at one time we had more water availability than DEP gave us. Mr. Albright replied yes. The amount of water we can pull from Well 3 has nothing to do with DEP requiring this filtration system. DEP is requiring a filtration system because we "COULD" get Giardia, not that we have it, but we could get it. People pull water off this source and no one so far has reported any cases of Giardia from Blain on down the valley. Other than that the Authority is moving along and they are going to try to get the cheapest filtration and the cheapest to operate.

Mr. Albright stated Mr. Mike Scheffey will be leaving the Authority in five years. Mr. Albright also stated they have just paid the fee to SBRC for the application for the Perry Village well. SBRC will tell them how much more water they can draw from that well.

President Anderson asked how he was feeling about the McClure Street project. Mr. Albright praised the contractor and was pleased with the work done on McClure Street.

PCBA/COG – Mr. Albright reported they have not had a meeting yet, but believes there will be one in August.

Zoning/Permit Officer's Report - Mr. Albright reported he issued one permit in May to Perry County for handicap bathrooms in the court house on the second floor and to enlarge the jury room. In June, he issued two permits, one to Trinity Christian Church at 106 West High Street and a demolition permit to Rick Robinson for tearing down a shed in his backyard. In July, he issued a zoning permit for Moore's old insurance building on Main Street. There are plans to put a café in that building with an apartment on the second floor which is already there. Rita Metcalf is planning to do this project.

ENFORCEMENT

Solicitor's Report – Mr. Richard Wagner was not present but President Anderson reported that he has heard nothing from the receiver dealing with Lot 30, so as it stands the Council's July 1st deadline came and went. Hopefully, there will be some information for the August meeting.

Enforcement Committee Report – Councilman Weller had no report. He stated he is getting calls about the sidewalks. He failed to sign the letters in a timely manner so if anyone hears residents complaining about the timeline of their letters just have the residents call him because it is not a problem

Mayor's Report – Mayor Krammes was absent, but President Anderson related on her behalf that Councilman Smith, Mayor Krammes and President Anderson interviewed three candidates for the Parking Enforcement Officer position. Their selection will be announced at the August meeting. The Council continues to receive positive comments about the appearance of Bloomfield Borough.

Borough Enforcement Officer's Report - BEO Nazzaro reported issuing the following first time warnings: uninspected vehicles (5 warnings), grass (4), loud music (2), trash (1), sidewalk parking (4), skateboarding (2), cars parked facing the wrong way (11), house numbers (7), Park Hours (3). He spoke to a resident asking they not park in the handicap spot. He dealt with a curfew situation and did speak to the juvenile's parents. He spoke to a landlord several times about the trash being put out several days early along with a TV. He received a report of a non-resident dumping trash the night before trash pickup so he spoke to the landlord and tenant who gave this man permission and advised them they could be cited under the Borough Ordinance or charged with theft of services if this happened again. He found a window broken at the Borough Building and completed a report. He found a loose dog in the middle of the night and was forced to keep it until the owner claimed it the next day. A picture was posted on Facebook and that is how the owner found the dog. He found a backpack and placed it in Lost and Found. He also posted this on Facebook. He assisted at an EMS call with a fall victim. He checked on a possible accident in the Square with EMS on scene and found it was a domestic issue that started elsewhere and the victim drove to New

Bloomfield. He checked into new non traffic citations and sent the Secretary the information. He attempted to speak to a car full of people regarding littering but they fled in their vehicle when they saw him. He helped with an animal issue involving a raccoon in someone's backyard. He spoke with two juveniles regarding them throwing a baseball at the back of the Century Link building. He also dealt with a special needs individual due to his concerns about his safety. He contacted his parent and advised them as to their location and that he had sent them home.

ADMINISTRATIVE

Announcements and Correspondence – President Anderson stated there were no announcements.

Planning Commission Report – Melanie Rowlands had nothing new to add. She will miss the August meeting since she will be in France.

Administrative Committee Report – Councilman Cless reported he had another issue with the office computers. The proper print format for QuickBooks was corrupted so he reset Windows 10 default apps and the problem was solved. The electrician is scheduled to update the electric heat in the old Join Hands room on July 5-6. Painting will commence when all repairs are complete. He received a report from Craig in the library that the electric heat appeared to be running causing the restroom to be hot. He turned the thermostat down, problem solved. He eliminated the broken playground slide and purchased the necessary hardware to block the slide entrance to prevent accidental fall. He performed the annual building safety inspection of the security lighting, fire alarm system and extinguishers. He discovered four malfunctioning backup batteries and ordered replacements. He will install these new batteries as soon as possible. He contacted two building restoration vendors for estimates on acid washing and cleaning the exterior of the Borough Building. He requested an official address for the Eckert property to the rear of 233 West Main Street from Dave Ungar of the county GIS department. It will be designated 233 Rear West Main Street for emergency service purposes.

FEMA/PEMA Report - Councilman Cless had nothing to report.

Capital Tax Collection Bureau Report – Councilman Cless received notification from CapTax of an impending meeting on July 9th at 11:00 a.m. for the purpose of discussion regarding the sale of the old office building in Harrisburg. I accepted the invitation to attend since Councilman Smith is away on vacation.

AESTHETICS

Aesthetics Committee Report – Councilman Summers reported the Aesthetics committee got together and started clean up on the spring area. He thanked Councilman Cless for attending to the playground slide situation. He received a call about the Home Depot grant for the paint. He has to resubmit the application again because the pictures did not go through. He reminded everyone that if there is something to post on FaceBook to get it to him and he will get in onto our FaceBook page. President Anderson asked him to post requesting residents when mowing their grass to not blow the grass into the streets because this eventually gets into the storm drains clogging up the system.

FINANCE, INSURANCE, AND SAFETY

Finance, Insurance & Safety Report - Vice President Patterson had no report. Councilman Cless added that he approached the insurance carrier regarding the reduced assessment on the Borough Building to get the insurance premiums lowered. She is supposed to contact the Borough Secretary when the underwriter is done with the process.

Grants – Councilman Smith was absent but he left his report with President Anderson who read his report. He contacted Jeff Stouffer at USDA in Carlisle regarding their Rural Development Direct Loan Grant Program. This grant can be used for a variety of infrastructure improvements. Unfortunately, Bloomfield’s median income precludes us from qualifying for the grant. We are eligible for various other USDA loans. He did not inquire about them yet.

He reached out to someone who works for PennDOT regarding grant opportunities. He specifically asked about ADA crosswalks as a possible resolution for the intersection of Chestnut and Main Streets (as well as other crosswalks throughout town). The PennDOT person suggested spending money to do a borough-wide assessment first to see what the greatest needs are which would also give a “ball park” on costs. (President Anderson stated this has already been done several years ago.) We could then pick/choose which ones to fix and the assessment would provide necessary information for grant applications. Many grants are available (some of which require matching funds) that are designated for crosswalks particularly those close to schools. As he learns more about this he will let everyone know.

Councilman Smith also wanted to extend a thank you to Vice President Patterson and Damon Hartman for giving him a tour of the sewer plant and the borough shed on Friday, June 8. He appreciates their willingness to show him around and answer his questions.

Personnel Committee Report- Councilman Smith’s report stated the three interviews for the vacant Parking Enforcement Officer position were conducted on Monday, June 18 and Monday, June 25. The interview committee consisted of President Anderson, Mayor Krammes, and himself. They will make a recommendation to the entire Council at the August meeting.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report - Vice President Patterson reported they are on their way to completing the work on McClure Street. It has been a long process but it went well. He asked Borough Engineer Mike Postick to explain the way the Borough is going about the funding to complete this McClure Street project. Vice President Patterson stated the Borough has the ability to complete the McClure Street paving within the next two weeks. They are going to continue using DeTraglia Excavating Inc. because they have done a good job on this project so far. DeTraglia also was the lowest bidder on the repaving job of the three that submitted prices. The other two were Mid-State and HRG’s Area Contractor’s pricing.

Borough Engineer Mike Postick presented Council with a letter from HRG that compiled a list of contract costs and payment milestones to date. The original contract amount which was shared with the Water Authority was \$259,997 for the McClure Street Water and Storm Sewer Improvements project. Of that the Borough’s share was \$60,766.61. Costs shift when glitches present themselves. As a result of this the Borough’s share amount came to \$68,379.48. They are now looking at additional paving work on McClure Street. This change order will amount to \$64,988. Mr. Postick recommends moving ahead with this from DeTraglia. Vice President Patterson stated that for drainage, etc. the Borough put in an additional 275 feet of curbing and put in an extra storm box. He stated they had to put in an additional 160 foot of 12 inch pipe and 64 feet of 16 inch pipe for storm water. Damon replaced the sidewalk bricks for those McClure Street residents himself saving the Borough money. The paving includes half the block from Church to Barnett Streets, plus West McClure Street. All this work will bring the Borough Cost factor to \$80,636.78. This also includes the SEDA-COG block grant which got watered down to \$43,354. This \$80,636.78 is what is needed for a full complete paid off deal.

Vice President Patterson made a motion to approve the amount of \$80,636.78 to finish the McClure Street project (remembering that there could be a few changes). President Anderson stated they received a letter from the Perry County Commissioners saying they were prepared to release those CDBG funds. Councilman Weller seconded the motion. Motion carried.

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Councilman Weller made the motion to approve the change order of \$64,988.00, seconded by Councilman Summers. Motion carried.

Councilman Cless stated he covered the broken window hole in the Borough Building with a thick piece of PVC material.

CLOSING COMMENTS

There being no further business, upon motion by Councilman Weller, seconded by Councilman Summers, the meeting adjourned at 7:40 p.m. The next meeting is Tuesday, August 7, 2018 for a regular meeting at 7:00 p.m. Motion carried.

Respectfully submitted,



Kathleen Miller, Assistant Secretary