

**MINUTES**  
**Bloomfield Borough Council**  
**July 11, 2017**

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Michael P. Pray, Pierce L. Clouser, Jr. and Karl L. Cless and Charles N. Summers.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, Assist. Borough Secretary Kathleen Miller, Borough Employee Damon Hartman, Perry County Times reporter Jim Ryan, and residents Cory Peters and Kevin Weller.

President Anderson called the meeting to order at 7:00 p.m.

***MEETING OPENING***

**Recording of the Meeting** – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 3 minutes to present their concern. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

**Approval of Minutes** – Councilwoman Cless made a motion, seconded by Councilman Pray, to approve the June 6, 2017 minutes as presented. Motion carried.

**Approval of Financial Report** – Vice President Patterson made a motion, seconded by Councilman Clouser, to approve the financial report for June, 2017 as presented. Motion carried.

***PUBLIC COMMENTS***

There were no public comments.

***ENFORCEMENT***

**Solicitor's Report** – Mr. Richard Wagner was absent due to a family medical emergency. President Anderson stated Mr. Wagner had reviewed the ordinance for **Blighted/Dis-repaired homes** and there is only one minor change. Section 402A which states "any property vacated or occupied" should read "vacated or unoccupied". This change will be made and it will be advertised for the appropriate length of time in the paper by the September meeting.

President Anderson stated the Hockenberry property is one such property in question. A letter was sent to the owner Debbie Good-Hockenberry and PennDOT because of overgrown brush causing safety issues for drivers at that corner. PennDOT will look into this but the Borough has heard nothing from the owners. A citation will be issued to the home owner through the District Magistrate's Office.

**Enforcement Committee Report** – Councilman Clouser stated he asked BEO Nazzaro to check the sidewalks and give him a report and now Councilman Clouser will look into this project since he is able to get around better.

**Mayor's Report** – Mayor Krammes reported the Borough is looking good and receiving many compliments. She remarked the building across from the Veteran's Building on West Main Street was painted. Melanie Rowlands spoke to the owner about the color before leaving for France but asked Mayor Krammes to look at it and if it suited the Mayor it would be approved. It is a hunter green and Mayor Krammes approved this improvement. She asked that the brick be replaced on the step. Mayor Krammes also questioned the cement stoop on the newly refurbished house. The brick house across the alley had a broken window fixed with cardboard. Mayor Krammes asked BEO Nazzaro to speak to the owner about this with a time line for fixing the window.

**Parking Enforcement Officer Report** - Mayor Krammes reported 5 parking tickets were issued in the month of June with 2 left unpaid and 1 voided.

**Borough Enforcement Officer Report** - BEO Officer Mr. Harry Nazzaro reported a busy month. He did over 20 home vacation checks during the July 4<sup>th</sup> period. He completed several patrols during bad storms checking the sewage plant and unclogging drains. He was a presence at the carnival. He found damaged siding to the rear of the school and this was reported to the school principal. He was given a lost phone and managed to locate the owner. He contacted many people this month trying to get Lakeside lots mowed including the realtor, her supervisor, and the property owners. He was informed they would be mowing this week. He issued one citation for grass and weeds as instructed by Council. He replaced the AC unit in his office due to the old one dying. He replaced it with an extra one from his home. He found one open house door and one open business door. The business door was wide open but he managed to locate the employees to verify everything was OK. He contacted the property management company for 126 W. McClure requesting the falling down fence be pushed out of neighboring yards. He requested 2 different individuals turn down vehicle music. He assisted a driver with a disabled vehicle. He investigated trash bags dumped near the bleachers. He could not find any identifying info to charge anyone so he disposed of them in the Borough dumpster. He dealt with barking dog issues. In June he continued to have some issues with items dumped at the Community Aid bins but after he left a voicemail with Join Hands these issues stopped. He found a trash bag and loose trash dumped at the curb in front of 35/37 E. Main Street. All residents denied leaving it there. He reminded them trash needs to be securely bagged and not left at the curb more than 24 hours before pickup. He cleaned up the scattered trash. He found it again at a later date so he spoke with the property owner requesting he clean it up and have a discussion with his residents. At 48 West Main St he issued a warning for a couch, junk car and other trash. He will speak to the property owner next week if items are not removed. He issued 7 first time Nuisance Vehicle Warnings, 3 separate warnings to the owner of a Nuisance Vehicle, 3 first time warnings for trash, 14 first time warnings for weeds/grass, 3 second warning for weeds/grass, and 3 third time warnings for weeds/grass. BEO Nazzaro mentioned extra signage at the playground. There is signage that is sufficient and Council told him to enforce the hours. See his attached report for a more detailed report.

#### ***ADMINISTRATIVE***

**Announcements and Correspondence** – There were no announcements and correspondence.

**Budget Meeting Dates** - President Anderson reminded Council members to mark their calendars for the Budget meeting dates, which will be October 16, 17, 18 beginning at 4 p.m.

**Resolution #2017-05 NIMS Resolution** - President Anderson asked for a motion to approve the adoption of Resolution No. 2017-05, the Implementing the National Incident Management System (NIMS) resolution. Vice President Patterson made the motion, seconded by Councilman Cless, to approve the NIMS resolution. Motion carried. Councilman Cless reported there are surveys to complete regarding this NIMS and possibly training required to comply with this resolution. President Anderson tasked Councilman Cless with looking into the training issue.

**Resignation - Councilwoman Michelle L. Jones** – President Anderson reluctantly accepted the resignation of Councilwoman Jones. President Anderson read the letter of resignation. Councilwoman Jones' family is moving from the Borough. Councilman Pray made the motion, seconded by Councilman Clouser, to accept Councilwoman Jones' resignation. Motion carried. President Anderson announced that Kevin Weller will be coming on Council in August.

**Water Authority Report** - Mr. Albright was absent. He was participating the Centre Township meeting this evening about the Well 3 plans. President Anderson stated she signed the plans yesterday for the final phase of Well #3. The Authority is still under the 180 day pump draw down which is about ½ complete.

**Planning Commission Report** – Ms. Rowlands was absent as she is in France.

**Zoning/Permit Officer's Report** - Mr. Albright was absent but President Anderson stated he issued 3 permits in June for an above ground pool, a roof over a porch and another porch. In July he issued 1 permit for roof mounted solar panels for 214 Maple Lane.

**Administrative Committee Report** – President Anderson stated that since there were 2 incidents of vandalism in the downstairs ladies bathroom new locks were installed by a locksmith. One of the new locks malfunctioned and was replaced but that was not an act of vandalism. Council is pursuing the possible installation of security cameras. Councilman Cless reported he responded to a fire alarm call at the borough building. The lock smith initiated the alarm when using a grinder to remove a broken lock on the lower level men's restroom. He contacted the Scouting organizations about the vandalism incident. Apparently, people attending the sporting events on the ball fields are using the indoor restroom facilities when the library is open or scouts are meeting with the exterior doors unlocked. Councilman Cless was doing his semi-annual codification of the Borough ordinances and he had a question about the Nittany Media agreement. Resolution 2017-03 makes no such time period to Nittany Media. President Anderson thought it was 10 years, but that will have to be verified. President Anderson asked Councilman Pray to follow up on that verification. Councilman Cless scheduled a meeting with IDT Security Systems for this Friday morning for an assessment and estimate to install a security camera system. The current cost for Mr. Cless to install in-house is between \$1500.00-\$2000.00. Councilman Cless will be meeting with a state representative from Diakon this Friday to inspect the Borough Building for code and health facility compliance. President Anderson questioned about the roof vent Diakon is always questioning. Councilman Cless will explain this to them again.

**FEMA/PEMA Report** - Councilman Cless reported that he completed and mailed the National Flood Insurance compliance form to FEMA on 6/27/17 for the borough property at the sewer plant.

**PCBA/COG** - No report.

**Capital Tax Collection Bureau Report** - Councilman Pray reported the quarterly meeting was coming up.

President Anderson stated that the Council is seriously considering reducing the Borough Council from a Council of 7 to a Council of 5. This is approximately a 3 year process. There is difficulty getting people to be Council members. It must go through the election process, etc.

President Anderson asked about the Facebook page. It appears to be very effective. Councilman Summers and Pray stated it has been updated. President Anderson would like it posted about SEDA COG monies being available for the new water lines for McClure Street, from Apple to Church Streets. She wants the time periods posted when available.

### ***AESTHETICS***

**Aesthetics Committee Report** – Councilman Summers reported he is looking into getting a concrete pad for under the pavilion. He is waiting to hear from several historical societies about historic paint colors that could be used in town. He thanked everyone who is helping keep the flowers around the square looking nice. He has been talking with the Boy Scouts about the moving of the playground space shuttle. It is a safety hazard now. The Boy Scouts have agreed it is their concern but have done nothing to fix it. The slide is falling off, etc. The Borough has no way to move it unless it is broken apart. Councilman Summers will inform the Scouts that if the shuttle is not moved by September 1, 2017 the Borough will remove it. President Anderson asked Councilman Summers to check into replacing this piece of equipment with new equipment. The Borough will board it up for safety issues until it is removed.

**Telecommunications** - Councilman Pray had nothing and President Anderson commented that since this committee was created to address the Nittany Media issue and a wireless ordinance and since both issues have been addressed and completed this committee will be eliminated for future agendas.

### ***FINANCE, INSURANCE, AND SAFETY***

**Finance, Insurance & Safety Report** - Vice President Patterson had nothing to report.

**Grants** – Councilwoman Jones reported she resubmitted the grant for the UV system that was submitted last year. This is a grant through the PA Small Urban Government for the \$94,000 to replace the UV bulb filtration system at the plant. This is a necessity. VP Patterson said this is something that has to be bought, with or without, a grant, and purchased by the Borough. This is a necessity for sewer filtration.

**Personnel Committee Report** - Councilwoman Jones stated all personnel reviews are complete and the employee manuals are complete. President Anderson stated Councilwoman Jones was instrumental on updating the personnel manuals and making needed changes. Every employee now has a copy of the Borough personnel manual.

### ***RIGHTS OF WAY & UTILITIES***

**Rights of Way & Utilities Committee Report** - Vice President Patterson stated DEP has finally come through with the Borough permit so by the end of July or the beginning of August the Borough will be putting out for bid the bridge on Barnett Woods Road and the storm water project on McClure and Church Streets.

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Councilman Cless asked about the aerial photography presented at the June meeting. Council is not interested in purchasing a photo, which was brought before Council last month for \$150.00.

**Closing Comments**

There being no further business, upon motion by Councilman Clouser, seconded by Councilman Cless, the meeting adjourned at 7:52 p.m. to meet on Tuesday, August 1, 2017 for a regular meeting. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen Miller".

Kathleen Miller, Assistant Secretary