

MINUTES
Bloomfield Borough Council
June 4, 2024

Bloomfield Borough Council met this evening in a regular session in the Bloomfield Borough Council Chambers with the following council members present: Vice President J. Kevin Fitzpatrick, Raymonda J. Cunningham, Karl L. Cless and Jessica L. Grindle. President Malinda C. Anderson had an excused absence.

Also present: Secretary Danielle L. Shope, Assistant Secretaries Susanne Woolever and Kathleen Miller, Borough Employee Damon Hartman, Solicitor Isaac Wakefield, Mayor and Water Authority Representative Edward T. Albright Jr., HRG Representative Ryan Hostetter, BEO/ZEO Becky Smiley, Planning Commission Chair Melanie Rowlands, PCEDA Representatives Jessica Burkholder and Martha Roberts and Bloomfield Borough Resident James A. Woods.

Vice-President Fitzpatrick called the meeting to order at 7:00 p.m.

Vice-President Fitzpatrick led the gathered assembly in the **Pledge of Allegiance**.

MEETING OPENING

Recording of the Meeting – Vice-President Fitzpatrick advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. Vice-President Fitzpatrick further requested that those individuals in the audience desiring to speak during Public Comment identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. Vice-President Fitzpatrick asked if any individuals in the audience were also recording the meeting and if so to identify themselves for the record. (No one else was recording the meeting) Vice-President Fitzpatrick stated that the Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilman Cless made the motion to approve the May 7, 2024 meeting minutes, seconded by Councilwoman Cunningham. Motion carried.

Approval of Financial Report – Councilwoman Grindle made the motion to approve the May 2024 financial report, seconded by Councilwoman Cunningham. Motion carried.

REQUESTED PUBLIC COMMENTS AND/OR PRESENTATIONS

There were no “requested public comments”.

PUBLIC COMMENTS AND/OR PRESENTATIONS

Martha Roberts and Jessica Burkholder from the “Main Street Initiative” presented to Council a description of the “Huckleberry Sculpture” that is to be installed on the Marketplace. The County gave permission. It is 10’ tall, with a 5’ spread bronze statue.

MONTHLY REPORTS

Solicitor's Report – Solicitor Wakefield stated he provided Council with his formal report and unless there were any questions, he would defer to the report. Mr. Wakefield reported how his office staff has been working with the Right to Know requests inundating many municipal offices.

Mayor's Report – Mayor Albright reported the Memorial Day Parade was successful. There were over 200 people at the ceremony including the participants. There were 26 participants at recycling with 2 volunteers. Mayor Albright thanked Ms. Smiley and Mr. Hartman for stepping up and helping with this initiative.

Parking Officer Report – Mayor Albright reported 10 tickets were issued in May with 4 still unpaid.

Enforcement Report – Vice-President Fitzpatrick deferred to BEO Smiley.

BEO Report – Becky L. Smiley - BEO Smiley had nothing more to report other than what is in her report. For the complete detailed BEO report, please see Borough Enforcement Officer Monthly Report on file in the Borough Office.

Planning Commission Report – Ms. Melanie Rowlands reported the following :

Bloomfield Borough Planning Commission – Minutes Report (for June 4, 2024 Council Meeting)

(1) BBPC reported that there are no open requests pending for Council review or approval. BBPC May 25, 2024 meeting heard and discussed 3 future requests, all now in the 'pre application' phase:

- a. PennDOT Land Development Plan – 4 engineers from Hunt Engineering were present.
- b. Keystone Way Land Development Partners - Agent – Burget canceled to instead work first with Centre Twp. Agent was previously notified that Bloomfield Borough requests \$3500 escrow deposit toward application fees and outside expenses prior to initiating formal reviews of 'subdivision' plans and amended 'land development plans'.
- c. Talmudic University – Aishel Campus - Dani Fine – Project Mgr, and John Melham – Landscape Architect – attended BBPC mtg for informal chat, not on agenda. Expressed gratitude for positive interactions with borough representatives.

(2) Having held a Public Hearing, Chaired by Kevin Fitzpatrick at 5:30PM, June 4, 2024, BBPC requested that Council adopt 2 Ordinances:

- a. Ord. #374 – Fences and Walls within the Borough, to amend Chapter 26-ZONING
 - i. Motion to Approve: (Cless), seconded: (Grindle). Approved unanimously.
 - b. Ord. #375 – Subdivision and Land Development (SALDO) Ch. 21 to repeal and replace the existing ordinance in its entirety.
 - i. Motion to Approve: (Grindle), seconded: (Cunningham). Approved unanimously.

Ordinance #374 - Fences & Walls - Councilman Cless made the motion to approve Ordinance #374, seconded by Councilwoman Grindle. Motion carried.

Ordinance #375 - Chapter 21 SALDO - Councilwoman Grindle made the motion to approve Ordinance #375, seconded by Councilwoman Cunningham. Motion carried.

FEMA/PEMA - Councilman Cless had nothing to report.

Water Authority Report - Mayor Edward T. Albright Jr. stated they are still working with Talmudic on their water situation. The Barnett Woods Road water line was completed.

PCBA/COG – Councilman Cless stated the April meeting was canceled due to the lack of business.

Zoning/Permit Officer's Report – Zoning Officer Smiley has 2 pending permits for the month of June.

Capital Tax Collection Bureau Report – Councilman Cless stated he had nothing to report.

ANNOUNCEMENTS AND CORRESPONDENCE

Vice-President Fitzpatrick mentioned the Perry County Association of Township Officials Annual County Convention will be held Saturday, September 14, 2024. Please let Secretary Shope know by June 28, 2024 if you are interested in attending.

RIGHTS OF WAY, UTILITIES & SAFETY

Bloomfield Borough Park Project Update - Vice President Fitzpatrick stated they are on schedule and will be going out for public bid on June 24, 2024. Bid openings on July 22, 2024.

Barnett Woods Road Bridge - Vice President Fitzpatrick stated they met with the Perry County Commissioners about this issue. The Borough does not have the funding to repair the bridge and they are not going to bankrupt the Borough to do so. The Borough is not eligible for PennDOT funding because the bridge is 18 inches too short. They will get back to the Commissioners in late summer.

ADMINISTRATIVE & INSURANCE (PROPERTY/LIABILITY)

Councilman Cless reported the following:

1. The satellite dish for Senator Rothman's office was installed temporarily to determine operational efficiency and cost effectiveness. A trial period will determine the need for permanent attachment to the roof structure.
2. The recently ordered window screens arrived and were installed in tenant rooms.

AESTHETICS

Councilwoman Cunningham reported the Square's flower watering schedule has been created.

FINANCE

Vice-President Fitzpatrick reported on behalf of President Anderson that there was nothing of significance to report at this time.

GRANTS

Vice-President Fitzpatrick reported that in addition to the COVID 19 ARPA Multipurpose Community Facilities Program Grant which is specific to the Borough Building they also have an outstanding LSA grant specific to the Borough Building. They will probably not hear anything back till mid to late July on the LSA grant and not till the end of the calendar year for the COVID 19 ARPA grant.

PERSONNEL & INSURANCE (HEALTH/DENTAL)

Councilwoman Grindle reported most of the self reviews have been returned. Councilwoman Grindle, along with Secretary Shope, will meet with Gary Baker to discuss health insurance for the upcoming year.

Executive Session - No Executive Session

CLOSING COMMENTS

There being no further business, upon motion by Councilwoman Grindle , seconded by Councilwoman Cunningham, the regular meeting adjourned at 7:25 p.m.. Motion carried. The next regular meeting will be Tuesday, July 2, 2024 at 7:00 p.m. in Bloomfield Borough Council Chambers.

Respectfully submitted,

Kathleen Miller, Assistant Secretary