

MINUTES
Bloomfield Borough Council
June 6, 2023

Bloomfield Borough Council met this evening in a regular session in the Bloomfield Borough Council Chambers with the following council members present: President Malinda C. Anderson, John J. Patterson V., Karl L. Cless, Brenten S. Dum and Jessica L. Grindle. Vice President J. Kevin Fitzpatrick had an excused absence.

Also present: Secretary Danielle L. Shope, Assistant Secretaries Susanne Woolever and Kathleen Miller, Borough Employee Damon Hartman, Solicitor representative Elizabeth Kramer, BEO/ZEO Becky Smiley, Mayor and Water Authority Representative Edward T. Albright Jr., HRG Representative Ryan Hostetter, Bloomfield Grandstand Project Treasurer James Woods, Planning Commission Representative Melanie Rowlands, Perry County Times Reporter Paul Wyatt, Bloomfield Library Board Representatives Miriam Nicholson and Peg McPherson, and Bloomfield Borough residents Ed Apple, Lynne Trace, Pat Woolever, and Mimma Tripoli.

President Anderson called the meeting to order at 7:00 p.m.

President Anderson led the gathered assembly in the **Pledge of Allegiance**.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak during Public Comment identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. President Anderson asked if any individuals in the audience were also recording the meeting and if so to identify themselves for the record. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Note: Mr. Paul Wyatt from the Perry County Times was also recording this meeting.

Approval of Minutes – Councilman Patterson made the motion to approve the May 2, 2023 meeting minutes, seconded by Councilman Cless. Motion carried.

Approval of Financial Report – Councilwoman Grindle made a motion, seconded by Councilman Patterson, to approve the financial report for May 2023 as presented. Motion carried.

REQUESTED PUBLIC COMMENTS AND/OR PRESENTATIONS

BEO Becky Smiley announced that the Grandstand is now officially paid off. After writing the final check, there was \$2,900.00 left over. There are some other plans for this money. She publicly thanked all of the following people for their help: Vice President Fitzpatrick - sold tickets, monetary donations; Councilman Patterson - sold tickets and delivered meals to families; Secretaries Shope and Woolever - sold tickets and donated food; President Anderson - helped with food, soda, and donated time; Councilman Dum - signed

papers and donated food; Councilman Cless sold tickets, helped with the chicken BBQ and his wife baked goodies; Councilwoman Grindle left donations on Ms. Smiley's doorstep; Mr. Hartman helped whenever labor was needed; Mr. Jim Woods contributed monetary donations, his wife baked goodies and he took the job as treasurer; Mayor Albright encouraged residents to donate money and did a lot of the grunt work.

Councilman Cless extended a big thank you to Mr. and Mrs. Ray Adams who generously contributed the last \$10,000 needed for the Grandstand project.

PUBLIC COMMENTS AND/OR PRESENTATIONS

Mr. James Woods complained about a bad smell and smoke coming from the auction house. He stated this person had a tire fire. Since this is in Centre Township, the Borough has no jurisdiction. President Anderson told Mr. Woods that he could contact Centre Township and/or the State Police.

Mr. Woods also stated he and Kathy Alavanatakis are going to put up a sign at the ballfield for John Alavanatakis who covered baseball for years.

Mrs. Lynne Trace presented her idea for a traffic safety solution involving the Square monument which some people are using as a roundabout. She presented Council with a photograph of her solution which involves painting YIELD signs on the street pavement. She already spoke with PennDOT who thought it was a good idea. She just needs the Council to now contact PennDOT about this problem/solution.

President Anderson asked her to provide her PennDOT contact since the Borough Council has already asked about this problem to no avail.

Miriam Nicholson introduced herself as the new president of the Bloomfield Public Library Board of Trustees. She stated the new executive committee members' names: Miriam Nicholson, President; Peg McPherson, VicePresident ; Jackie Hair, Secretary ; Peg Kingsborough, Treasurer. She remarked about the new signage installed for library identification. In the first five months of 2023, there were approximately 2,425 patrons using the library facilities. They will be hiring a new aide and are working on filling the Library Director vacancy. They will be holding monthly raffles. Ms. Nicholson hopes to periodically attend Council Meetings to keep Council apprised of the Library events. She will sign the Library lease addendum tonight.

Mimma Tripoli inquired about putting a sign up at 18 South Carlisle Street since it is in the historic district. Ms. Tripoli and Ms. Smiley discussed this further in the hallway.

MONTHLY REPORTS

Solicitor's Report – Solicitor Elizabeth Kramer stated Mr. Wakefield submitted his formal report previously to Council and unless there were any questions, she would defer to that report. Report on file. President Anderson stated they are moving further along with the Lot 30 dedication to the Borough. They are hoping at the July meeting the last letter of credit will be received and they will have the pump station by July.

Melanie Rowlands asked Ms. Kramer about a potential rezoning and redevelopment plan that had been submitted to the solicitor on behalf of John Melham. Discussion followed. President Anderson stated Solicitor Wakefield will follow up on this issue. President Anderson stated there was a research and advisory notice sent to Vice President Fitzpatrick. Ms. Kramer stated they provided an opinion on this in their memo to Vice President Fitzpatrick.

Mayor's Report – Mayor Albright thanked BEO Smiley for all her hard work on the Grandstand project. They had 32 customers for the May recycling. They had donations of \$83 in May and \$10 this month. Cardboard needs to be flattened and this is listed on the website.

Parking Officer Report – There were 7 tickets issued with 3 still unpaid. It is with great sorrow that our PEO Mr. James Kitner was killed in an automobile accident.

Enforcement Report – BEO Smiley reported in addition to her submitted report she is getting calls everyday about dogs, grass and trash.

BEO Report – Becky L. Smiley - For the complete detailed BEO report, please see Borough Enforcement Officer Monthly Report on file in the Borough Office.

Planning Commission Report – Melaine Rowlands reported they have had several public meetings. In one of these meetings, they were working on updating the subdivision and land development ordinance. Mr. Zeke Morrow is leading them through this process. They are also dealing with the back and forth responses regarding the Fraker property.

Mr. Matthew McCarty has a demo permit to demolish the corner building at the end of South Carlisle Street. They would like to make this commercial zoning. They will provide sketch plans.

Councilman Cless stated this property will need to be raised one foot since it is in the flood plain. Discussion followed.

FEMA/PEMA Report – Councilman Cless had nothing to report.

Water Authority Report – Mayor Edward T. Albright Jr. stated some people in town have been getting phone calls regarding Duncannon's water problems, but Bloomfield Borough residents have nothing to worry about. The wells are stressed because of the drought, but because of Well 3 there should be no water problems. The pump station is up and running. Some pool people have bought 20-30,000 gallons of water per month. They pay a commercial rate.

Mayor Albright mentioned they have hired a company to map their water system.

PCBA/COG – Councilman Cless stated nothing to report.

Zoning/Permit Officer's Report – Zoning Officer Smiley stated she issued no permits for the month of May.

Capital Tax Collection Bureau Report – Councilman Cless had nothing to report.

ANNOUNCEMENTS AND CORRESPONDENCE

Budget Meeting Date: September 18 & 19, 2023, 4:00 p.m. - Mandatory

Telephone Vote: On May 19, 2023 President Anderson contacted the following Council members: J. Kevin Fitzpatrick (Vice President), Karl L. Cless, John J. Patterson V., Jessica L. Grindle and Brenten S. Dum. All Council members listed above in addition to President Malinda C. Anderson voted "Yes" to the expenditure of \$72,450 to fund HRG engineering costs for the DCNR Bloomfield Park Project. This agreement was approved with a quorum vote and will be presented for ratification on June 6, 2023.

Councilman Cless made the motion to ratify this phone quorum, seconded by Councilman Dum. Motion carried.

Friday of this past week Vice President Fitzpatrick submitted for a new DCED grant to cover the cost of the other grant's matching funds.

Perry County Association Convention - September 9, 2023 at the Perry County Fairgrounds. If any Council members would like to attend let Mrs. Shope know by June 26, 2023.

RIGHTS OF WAY & UTILITIES

Vice President Fitzpatrick was absent so no report. However, Mr. Hartman noted the new parking signs have been placed in the Borough Parking Lot. Unauthorized vehicles can now be towed. Mayor Albright would like the name and phone number of the H & J towing company to be added to those signs. President Anderson stated if we did that the Borough would have to go into contract with H & J. This can be addressed.

The traffic control issue in the Square brought up by Mrs. Lynne Trace will be discussed by this committee.

ADMINISTRATIVE

Councilman Cless's administrative report is as following:

1. A final agreement was reached for the 2025-2030 Post Office lease, then signed and submitted to the Jones, Lang, LaSalle for acceptance.
2. Applied a non-slip coating to the surface of the upper level entry ramp.
3. Cleaned the lower level stairwell and front windows. A gracious thank you to Mr. Brian Hall for assisting.
4. Requested bids from the commercial painting contractors to complete the grandstand project. awaiting responses.
5. Completed a grandstand restoration project scrapbook for archival at the Borough Office for future reference.
6. The Council would like to present a plaque to Mr. and Mrs. Red Adams for their generous contribution toward the Grandstand project.

AESTHETIC

Councilman Dum stated he would like to get Council together to discuss the upcoming workout areas and necessary machines that might be needed once the new Borough park is created.

President Anderson mentioned the possibility of a grant for a multi-sensory wall to be installed in said park.

FINANCE, INSURANCE & SAFETY

Councilman Patterson reported that the painting of the maintenance shed has been completed with a cost of \$5,650.

Councilman Patterson stated that he is working with the banks on CD renewal rates to improve the Borough's financial situation.

GRANTS

Mr. Hostetter from HRG stated they will get started on the design process and they had a kick-off meeting with DCNR that went very well.

PERSONNEL

Councilwoman Grindle stated she had nothing to add except the Borough will advertise for a new Parking Enforcement Officer. It will be in the paper for two weeks.

President Anderson stated she has yet to hear back from PSAB about OSHA guidelines. Until they get guidance, they will go ahead and approve the revised employee manual. This approval will be placed on the July meeting agenda.

No Execution Session

CLOSING COMMENTS

There being no further business, upon motion by Councilman Dum, seconded by Councilman Patterson, the regular meeting adjourned at 7:52 p.m. The next meeting is Tuesday, July 11, 2023 at 7:00 p.m. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary