

**MINUTES**  
**Bloomfield Borough Council**  
**March 3, 2026**

Bloomfield Borough Council met this evening in a regular session in the Bloomfield Borough Council Chambers with the following council members present: President Malinda C. Anderson, Vice President J. Kevin Fitzpatrick, R. Kevin McCarty, and Jessica L. Grindle.

Also present: Secretary Danielle L. Shope, Assistant Secretaries Suse Woolever and Kathy Miller, Solicitor Isaac Wakefield, Borough Employee Damon Hartman, ZEO/BEO Becky Smiley, Mayor Gary Eby, HRG Representative Isaac Underhill, Planning Commission President Melanie Rowlands, Tax Collector Brenda Albright, Senior Center Manager Laurie Morris, Perry County Literacy Council Representative Leslie Heimbaugh, Bloomfield Public Library Representatives Miriam Nicholson and Robert Nickel, PennDOT Representative Matthew Clouser, citizen Ryan Woolever and Bloomfield Borough residents John Hair, Dean Dum, and George Dorundo.

President Anderson called the meeting to order at 7:00 p.m.

President Anderson led the gathered assembly in the **Pledge of Allegiance**.

***MEETING OPENING***

**Recording of the Meeting** – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak during Public Comment identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. President Anderson asked if any individuals in the audience were also recording the meeting and if so to identify themselves for the record. President Anderson stated that the Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

**Approval of Minutes** – Vice President Fitzpatrick made the motion to approve the February 3, 2026 meeting minutes, seconded by Councilwoman Grindle. Motion carried.

**Approval of Financial Report** – Councilwoman Grindle made the motion to approve the February 2026 financial reports, seconded by Councilman McCarty. Motion carried.

**Nominations for Council Member** - President Anderson made the motion to appoint Dean E. Dum as a Bloomfield Council member, seconded by Vice President Fitzpatrick. Motion carried.

**Resolution #2026-01: filling a Council Vacancy** - President Anderson summarized the Resolution. Vice President Fitzpatrick made the motion to approve Resolution #2026-01 which appointed Dean E. Dum to a Council member position, seconded by Councilwoman Grindle. Motion carried.

**Oath of Office** - Mayor Gary Eby administered the Oath of Office to Dean E. Dum. Mr. Dum took his seat on the Council.

***REQUESTED PUBLIC COMMENTS AND/OR PRESENTATIONS***

**Bloomfield Public Library** - Board President Miriam Nicholson expressed the Library's gratitude for the Borough's generosity in the past and requested the Borough to continue their library donation for this 2026 year. President Anderson stated this donation request would be honored. Secretary Shope will cut a check and present it to the library.

Ms. Nicholson stated how it would be helpful to have cameras in various locations at the library to deter disturbances. They are considering installing several cameras. Mr. Nickel, the library AV technician, explained his thoughts for cameras and their placement. One camera would be placed in the main library room and one in the non-fiction room. Mr. Nickel would also like to place one in the door facing the ramp, but still in the room. This would benefit both the library and the Borough since there have been ramp issues in the past. More discussion followed. Vice President Fitzpatrick thought it was good to take a proactive approach. The Library would monitor this system. Alerts would be forwarded to the Library and then the Borough when necessary. The Library is asking the Borough to help defray the cost of the third camera, which would cost approximately \$1,500-\$1,800. Mr. Nickel's profession is in the security camera area. President Anderson asked him if he could help with the building's cameras if the Borough helps purchase the third camera for the library. The council liked the idea.

Vice President Fitzpatrick made the motion to amend the Agenda for this vote, seconded by Councilwoman Grindle. Motion carried.

Councilwoman Grindle made a motion to expend up to \$1,800 for the purchase of a secondary camera for the Bloomfield Public Library, seconded by Vice President Fitzpatrick. Motion carried.

President Anderson asked Mr. Nickel if he would be willing to come in and look over the Borough Building security cameras in the next few weeks. He agreed.

Councilman Dum asked if there were monthly fees. Mr. Nickel said there were no monthly fees.

**PennDOT** - Mr. Matthew Clouser, Assistant Traffic Engineer for District 8, represented PennDOT for the traffic pattern discussion concerning the monument in the center of town. It is a 2-way stop and not a round-a-bout. President Anderson stated confusion about this intersection has resulted in accidents and near accidents. Ms. Anderson, Mr. Christopher Flad, Mr. Damon Hartman, Mr. Fitzpatrick and four other engineers from PennDOT met in 2023 voicing concern that more signage (Yield) or other traffic control devices to let people know that this is not a round-a-bout. From this meeting, the borough was allowed to put the "cross traffic does not stop" signage under the stop signs on North and South Carlisle Streets. Non-residents are using the monument like a round-a-bout since there now are several of those in the county. Mr. John Hair suggested "yield signs" placed on the monument from the North and South directions. When Mr. Hair went to PennDOT; they told him the Borough would have to request the signage. Lengthy discussion followed. Mr. Clouser suggested Borough write a letter requesting a traffic study of both Route 34 and 274's intersection. The Borough asked to be present during this traffic study.

***PUBLIC COMMENTS AND/OR PRESENTATIONS***

**Literacy Council**- Leslie Heimbaugh explained Match Madness and requested a donation from the Borough for 2026. It is best to send the check to Partnership for Better Health with a note for PCLC in the memo line.

**Senior Center** - Laurie Morris thanked the Council for past donations. Ms. Morris explained the Senior Center's annual income and services using a graph presented to Council members. Ms. Morris asked Council for a 2026 donation.

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### ***MONTHLY REPORTS***

**Solicitor's Report** – Solicitor Wakefield stated he did not have any further comments beyond what was in the written report presented to Council.

**Mayor's Report** – Mayor Eby stated there will be recycling this weekend. The illegally parked vehicle issue was resolved.

**Parking Officer Report** – Mayor Eby reported 6 parking tickets were issued in February with 1 unpaid and 1 voided. PEO Grove did not work during the snow event, but can make up her hours at a later date.

**Enforcement Report** – BEO Smiley had nothing further to report other than what she submitted to Council in her written report.

**BEO Report: Becky L. Smiley** - For the complete detailed BEO report, please see Borough Enforcement Officer Monthly Report on file in the Borough Office.

**Planning Commission Report** – **BBPC President Rowlands submitted the following report :**

1) BBPC held the official review for **Lakeside** Phase 4 Preliminary Land Development Plan (PLDP) on Monday, February 23, 2026.

(A) Council approved the 6 waivers from the Melham Associates letter dated February 13, 2026. Motion to approve, Vice President Fitzpatrick. Seconded by Councilwoman Grindle. The motion carried unanimously. **(See below for full text of requested and approved waivers)**

(B) Per recommendation, Council granted Conditional Approval subject to the following verification and report back to the Planning Commission by March 19, 2026:

(b-1) Finalization of Stormwater mitigation calculations with Borough Engineer validating sufficiency/appropriateness.

(b-2) Borough Engineer and Borough Public Works Director (Hartman) to determine the quantity of spare E1 units to be contributed by the builder for emergency purposes (related to waste flows from dwellings to the existing lift station). Note: These units are the responsibility of the home owners, but emergency spares are held by the municipality as a standard practice.

(b-3) “Top up” of Escrow account by the builder by March 19, 2026. Borough Secretary to confirm balance following receipt of February invoices. Rowlands to communicate the request. Motion to approve, Vice President Fitzpatrick. Seconded by Councilman McCarty. The motion carried unanimously.

(C) An official notice to the applicant will be drafted by Rowlands, and signed and mailed by the Borough Secretary.

(2) Agents for **PennDOT (State Shed project)** submitted Final Land Development Plans (FLDP) on March 2nd, including payment of calculated Borough fees, for official review by the BBPC at the regular meeting on Monday March 23, 2026. (No Borough action requested from Council at this time.)

(3) Agents (Melham) for the **Aishel** community renewed dialogue regarding desired land development east of Carlisle Street. (No Borough actions required at this time.)



February 13, 2026

**LAKESIDE DEVELOPMENT PHASE 4  
MODIFICATIONS OF REQUIREMENTS, WAIVERS, VARIANCES**

THERE ARE NO VARIANCES REQUESTED FOR THIS PLAN.  
THE FOLLOWING WAIVERS AND MODIFICATIONS OF REQUIREMENTS ARE REQUESTED AND JUSTIFICATIONS FOR EACH ARE AS FOLLOWS:

- All lots are required to have frontage on a street. (S&DD § 21-27.A(4)) - A waiver/modification of this section is requested for common facility Lot 11B. This lot is shown per sketches provided during the approved rezoning of this property to R-3. The modification requested is to allow for access to this lot via 4 separate storm / access easements, as there is no room for direct access.
- The proposed street rights-of-way and cartway are required to meet all standards set forth in the Bloomfield Borough S&DD § 21-23.C. - A waiver/modification of this section is requested. The project requests a 'minor street' cartway width of less than 28 feet, to match the 26' existing street widths in the neighborhood. This cartway width was shown on all prior submitted sketch plans and rezoning plans. '15 MPH speed limit' signs have been added to the plan.
- Provide a minimum 1' of freeboard about the 100-year water surface elevation for the proposed stormwater management basin [21-15.C.28 & 21-32]. - A waiver of this section is requested as this project is attenuating the drainage from affluents that were noncompliant.
- Provide design information for the proposed water system extension for review [21-31] - A waiver is requested as the water system extension will be designed by the Bloomfield Borough Water Authority. We rarely are asked to design these systems.
- Provide a minimum 50' easement around all delineated wetland areas to ensure minimal disturbance and encroachment in these areas [21-33.C]. - A waiver/modification of this requirement is requested to allow for a wetland easement at the toe of the proposed slope of the basin. The justification for this request is that the site is encumbered with addressing prior undetained drainage from previous phases of development, as well as encumbered with larger existing wetlands resulting from this historically undetained drainage. To help our request, the whole basin area and wetlands lie within a protective easement.
- Address the requirement to provide a lighting plan that demonstrates the proposed site lighting meets all requirements of this ordinance [21-15.C.27 & 21-35]. - A waiver/modification of the lighting plan requirement is requested. Two new street lights are proposed as shown. Proposed street light standards shall be similar to the existing light standard along Lakeside Drive (PPL 15480, S 39445, 100 S, 40 LED). The justification is that the proposed lighting and spacing will be similar to the existing street lights in the surrounding neighborhood.

APPROVAL DATE: MCA - 3/3/24

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**Water Authority Report** - No report.

**PCBA/COG** – President Anderson stated that since Mr. Dum is now seated on Council; they will have to have a discussion as to who sits on which committee.

**FEMA/PEMA** - Councilman McCarty had nothing to report. He is waiting to be contacted.

**Zoning/Permit Officer's Report** – Zoning Officer issued 0 permits this past month. She has 2 in the process.

### ***ANNOUNCEMENTS AND CORRESPONDENCE***

**Keep Perry County Beautiful** - Electronic Recycling Event - Saturday April 18th from 9 a.m - 11a.m. at the Newport Fairgrounds.

**American Red Cross Blood Drive** - March 11, 2026, 1-6 p.m. at the Parrish House, 38 West High Street.

**Liquid Fuels Audit** - Successfully completed on February 10, 2026.

### ***RIGHTS OF WAYS, UTILITIES, & SAFETY***

Vice President Fitzpatrick had nothing new to report.

### ***ADMINISTRATIVE & INSURANCE (PROPERTY/LIABILITY)***

President Anderson had nothing new to report.

### ***AESTHETICS***

Councilman McCarty stated they are looking ahead to Spring. West Perry Football Coach Bob Boden is looking to bring the football team back into town to help with town cleanup and mulching. Councilman McCarthy has a meeting with I.M. Good tree removal to get quotes for tree removal in the Square. The Aesthetics Committee will meet again Tuesday, March 17 to discuss Spring decorations, etc.

Councilwoman Grindle spoke with Jasmine, of the Main Street Beautiful Committee. Jasmine wanted to know if we are interested in replacing sidewalks and crosswalks.

There is still the ongoing question of who owns the sidewalks in the Square, etc. History is being gathered.

Vice President Fitzpatrick mentioned a \$20,000 grant specific to sidewalks that might be possible. \$20,000 is not enough for everything that has to be done in the Square. 3 quotes are needed.

### ***FINANCE***

President Anderson stated the Capital Improvement Fund Account has been separated into a General and Sewer Account each.

### ***GRANTS***

Vice President Fitzpatrick had nothing to report.

### ***PERSONNEL & INSURANCE (HEALTH/DENTAL)***

Councilwoman Grindle had nothing to report.

President Anderson read a thank you from the Bloomfield Centre Swimming Pool for the Borough's donation.

***CLOSING COMMENTS***

There being no further business President Anderson asked for adjournment. Councilman McCarty made the motion to adjourn the meeting at 8:15 p.m., seconded by Councilwoman Grindle. Motion carried. The next meeting of Bloomfield Borough Council will be held Tuesday April 7, 2026 at 7:00 p.m. in Borough Council Chambers.

Borough Council adjourned into **Executive Session.**

Respectfully submitted,

Kathleen Miller, Assistant Secretary