

MINUTES
Bloomfield Borough Council
October 2, 2018

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V, Kevin C. Weller, Charles N. Summers, Michael J. Smith, Pierce L. Clouser and Karl L. Cless.

Also present: Secretary Danielle Shope, Assistant Secretary Kathleen Miller, Borough Zoning/Permit Officer Ed Albright, Jr., Borough Employee Damon Hartman, Planning Commission Chair Melanie Rowlands, Mayor Arlis Krammes, Parking Enforcement Officer Kristen Johns, Borough Enforcement Officer Harry Nazzaro, Perry County Times Reporter Jim Ryan, Borough Resident Cory Peters, and West Perry High School students Ella Smith and Emma Yeager.

President Anderson called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilman Weller made a motion, seconded by Councilman Smith, to approve the September 4, 2018 minutes as presented. Motion carried.

Approval of Financial Report – Councilman Smith made a motion, seconded by Councilman Cless, to approve the financial report for September 2018 as presented. Motion carried.

PUBLIC COMMENTS

There were no public comments.

ENFORCEMENT

Solicitor's Report – President Anderson reported in Mr. Wagner's absence that the tall weeds and debris around the pump station on Lot 30 have been cleared. The current court appointed receiver, Ms. Holman-Loy, has been challenged and may be forced to step down. No name of a new receiver has been provided to the Borough at this time. Therefore, as of this date nothing has happened to Lot 30. The principals that own it are still fighting among themselves.

Councilman Clouser asked who cleared the lot. President Anderson reported the owners were given a warning and they cleared the lot within a week of notification. President Anderson stated this will happen continually until it is sold or turned over to the Borough.

Enforcement Committee Report – Councilman Weller reported that he spoke to one non-resident about their illegal dumping within the Borough, but got nowhere with this person so a letter will be sent to this person as the next step. President Anderson reiterated that information about illegal dumping in the Borough was posted in the quarterly sewer bill newsletter every resident receives. This advised all residents that both the home owner and the person bringing in their trash can be charged with a misdemeanor if caught participating in illegal dumping.

Mayor's Report – Mayor Krammes said the Morrison property in the development is atrocious and unsightly. There are cars, trash and he burns on the property. Both she and BEO Nazzaro spoke to him four or five times within the last month with little success. President Anderson stated that unfortunately when it comes to the abandoned cars nothing can be done because of a law suit the Borough was involved in ten years ago and lost. President Anderson stated if there are issues with health and safety, (i.e. trash, vermin) then the Borough can enforce it. BEO Nazzaro can issue out a warning through Justice Scherterly. Councilman Smith stated there was trash in Mr. Morrison's driveway. President Anderson stated Mr. Morrison could get two warnings, one for trash and one for burning.

Mayor Krammes stated that Mr. Frank Bailor was burning tires, hay, etc. again on his property. She and her husband spoke to him, but to no avail. President Anderson spoke with Mr. Jeff Bailor, Mr. Frank Bailor's son. He has told his father to stop numerous times and would try again. Mr. Frank Bailor has been warned in person and on the phone, so Mayor Krammes said next time she would contact the PSP. Vice President Patterson said it could be a DEP issue because of the tire burning.

Residents are complaining to Mayor Krammes about the number of ducks in town. People are feeding them. President Anderson said US Fish Game and Wildlife stated these are migratory birds and under the jurisdiction of the federal government. The local municipality can issue a permit to shoot them, but President Anderson believes this is not a good idea since you cannot shoot in town (unless with a permit). If not fed, they would move on. People can be told to not feed them, but will probably continue to do it anyway. Possibly live trapping could be done by residents and then move the ducks elsewhere.

Mayor Krammes had a picture of a stray dog that killed a duck. The dog is wandering around town. The dog warden was called twice but could not find the dog either. The picture can be put on Facebook asking residents if anyone recognizes the dog.

Mayor Krammes reported 13 parking tickets were issued in September with 5 still unpaid. President Anderson would like PEO Johns to do some research on an individual's car parked in a handicapped space 24/7, thus not allowing anyone else to use that spot. President Anderson wants to know the guidelines as to what a handicapped placard can allow that driver to do. President Anderson will supply PEO Johns with the license plate number of that vehicle.

Borough Enforcement Officer's Report - BEO Nazzaro reported the month was busy because of the Street Fair and other smaller events. He issued the following number of warnings: Parking issues (11); sidewalks blocked (1); trash/junk (3); skateboarding (1); uninspected vehicle on street (4); burning (2). He continues to drive by CLMA on the public road to keep an eye on the property. He reported streetlights that were out several times to PPL. He hung flyers for Borough events. He took the new PEO out on a short vehicle patrol and oriented her with the Borough. He reported about the stray duck killing dog. He spoke to juveniles playing ball in the street. During the Street Fair, he spoke to a large group of nonresident juveniles at the Park due to their behavior and language. He observed two male juveniles climbing out a home window. When he stopped to check, he observed several juvenile females at the same window inside so he

spoke to the parents later and they were grateful. He helped a mother locate her missing teenage son during the Street Fair. He located two properties with possible illegal dumping, took pictures, advised the Mayor and Council and spoke to one of the property owners. BEO Nazzaro, while off duty, observed broken plate glass and metal pieces in the street next to the old Hockenberry property. He swept the street and believes it fell off a truck hauling junk. He could not do a better job of clean up due to the very dangerous corner. PennDot should be informed. He also stated several concerned residents spoke to him about a sex offender living in a rental property within the Borough. He explained that tenants are to be registered with the Borough but the Borough did not have control over to who landlords rent. BEO Nazzaro stated that unfortunately after last month's meeting there was a double overdose in the borough lot so he will continue to check on vehicles parked with occupants in them especially in parking lots of closed businesses and being as visible as possible. President Anderson informed BEO Nazzaro that he is to inform Sheriff Hile about any incidents of this nature in the future. BEO Nazzaro also found out that on October 2, 2018 at 1 am a drunk male was staring into a home in the Borough and the resident confronted the drunk male. The male ran off but the PSP was called.

ADMINISTRATIVE

Announcements and Correspondence

Budget Meeting Dates - President Anderson reminded all Council members about the mandatory budget which will be held October 15, 16, 17 at 4:00 p.m. Councilman Clouser stated he might not be there at 4:00 p.m. because of a doctor appointment.

Financial Audit 2017 Complete - The 2017 financial audit has been complete and the audit is available for review.

Garbage Bid:Opening - President Anderson opened the bids for the garbage. Sylvester's bids were for 2019, \$10.47 per month/unit; 2020, \$10.48 per month/unit; 2021, \$10.49 per month/unit. These bids have gone up about \$1.50 from 2018. Cocolamus bids were for 2019, \$9.50 per month/unit; 2020, \$9.75 per month/unit; 2021, \$10.00 per month/unit. There was no third bidder.

Vice President Patterson stated these bids will be addressed as to whether they both meet the specs required by the Borough and if they do the lowest bidder will be awarded the contract.

President Anderson stated the awarded bidder will be announced at the next meeting.

Ordinance #336:Stop Signs/Solid Waste Dumping - President Anderson stated that this ordinance has been advertised for the mandatory two week period. Councilman Cless was instrumental in drafting this ordinance because it was discovered that there were numerous intersections within the Borough that needed additional stop signs. Ordinance #336 calls for the provision of newly established street stop signs and redefining of unlawful dumping of garbage and refuse. President Anderson read the amended ordinance, which can be reviewed upon asking at the Borough Office. Councilman Cless moved to approve Ordinance #336, seconded by Councilman Summers. Motion carried.

Resolution #2018-01:To Fill a Vacancy - President Anderson stated that a vacancy was created on Council by the resignation of Mr. Michael P. Pray and Mr. Michael J. Smith was nominated and designated to serve until 2020. Therefore, it be resolved the Michael J. Smith a registered elector of the Borough of Bloomfield is hereby appointed to the office of Councilman of the Borough of Bloomfield to serve until the first Monday of January 2020. Councilman Clouser moved to approve this resolution, seconded by Councilman Weller. Motion carried.

President Anderson stated that Mr. Albright has asked her to announce that Mrs. Jeanne L. Fry will be resigning as a Water Authority Board Member as of December 31, 2018. Mrs. Crystal Summers will be taking her place and will be appointed as a Water Authority Board Member. Councilman Smith made a motion for approval of Mrs. Crystal Summers to the Water Authority Board effective January 1, 2019 for a five year term, seconded by Councilman Clouser. Motion passed.

Water Authority Report - Mr. Albright reported the 2017 audit has been completed and a copy given to the Borough. The filters will be delivered between noon and 3:00 p.m. tomorrow, October 3, 2018. The three month test will be started as soon as the filters are hooked up. A water line at Timber Circle was found and it is copper and that resident is now hooked up with water. The Authority sent out their newsletter explaining their rate increase for the next four years. Hopefully, they will only have to do the increase for three years, but allowing the fourth year for unforeseen circumstances.

Planning Commission Report – Melanie Rowlands reported they received the letter from Councilman Cless regarding the official paperwork associated with the correction to the zoning map for the Eckert property. She will send the Planning Commission official response to this issue through email so there is an electronic record plus she will also provide a written response.

The Planning Commission has received nothing about the Fire Company property.

Zoning/Permit Officer's Report - Mr. Albright reported the sidewalk in the development has been completed. They still have to put the insert down for the pad. He issued them an occupancy permit. Mr. Josh Leshar was being very cooperative and stated no one will be in the house until that pad is completed. Mr. Albright stated the roof on the Moore building will be repainted hunter green to keep in compliance with the historic district.

Administrative Committee Report – Councilman Cless reported that he prepared necessary documents for dispersal to pertinent agencies and property owners on October 1, 2018 regarding the Eckert/McNeillie rezone project from C-1 to R-1. He researched and worked with Danielle Shope to prepare pertinent documents for a Right To Know request by Wayne Leshar regarding Lakeside Development. He met with Mr. Leshar to discuss his concerns and offered options for him to move forward. Mr. Cless replaced the old style mercury vapor security lights with newer LED style lamps on the rear of the Borough Building to help reduce electric usage...one old style light remains to be replaced. Councilman Cless contacted the Borough's current electric supplier, Constellation Energy, to begin discussions on updating the contract beginning next year. The current cost per kwh is \$.06676. He hopes to have details available for budget discussions. The intermittent malfunctions of the current HVAC system for the Borough Office and Council Chambers need to be addressed with a permanent solution, so, Mr. Cless requested a quote for replacement. It would cost approximately \$7,800 for a twin system. He needs Council's approval to place the order. Councilman Cless made the motion for the expenditure of \$7,800 to purchase a new HVAC system, seconded by Councilman Clouser. Motion carried.

FEMA/PEMA Report - Councilman Cless reported a webinar was offered in September to provide guidance on how to look at existing mitigation projects after a disaster to evaluate their successes and calculate the costs and benefits of each project.

PCBA/COG – Mr. Albright had nothing to report.

Capital Tax Collection Bureau Report – Councilman Smith reported the next meeting will be October 17, 2018 at the Duncannon location because of our budget meeting.

AESTHETICS

Aesthetics Committee Report – Councilman Summers reported the mums have been planted. One pumpkin disappeared and one was taken and replaced with a carved face. They are getting ready for the Christmas tree lighting which will be November 25, 2018. The Halloween parade will be October 27, 2018 with Trick or Treat October 31, 2018.

Councilman Cless said he was asked about the Borough Park dedication back in 1979 by a man who has the gold shovel that was used for that dedication. President Anderson told Mr. Cless to check with former secretary Nancy Pote.

FINANCE, INSURANCE, AND SAFETY

Finance, Insurance & Safety Report - Vice President Patterson stated the Borough received the 2017 financial audit and the Borough is well within their guidelines of how the Borough is operating financially. All significant transactions have been recognized in the financial statements and during the proper time period and under the proper guidance.

Vice President Patterson stated he and Councilman Cless are working with Cupp's Insurance to get new quotes for all the Borough property.

Grants – Councilman Smith reported he had been in touch with Mike Postick at HRG on October 1, 2018. The Borough was not awarded the CFA grant for the UV lights. He is going to look at other grants for sidewalks/curb cuts. Mr. Postick and the HRG team feels we have a better chance if we apply for some other grants.

Personnel Committee Report- Councilman Smith had nothing new to report at this time. As a reminder, the Council has insurance information to review at the October budget meetings. When he hears from Gary Baker on new rates, he will let everyone know. Mr. Smith will be given a personnel manual.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report - Vice President Patterson reported the UV system grant was not awarded to us but the Committee had the foresight to budget for this necessary system. \$117,700 will now be spent on the UV bulbs. This system will be worked on October 24 -26, 2018. There were some small sewer replacements done to Walnut Alley. This was completed and now the alleyway road surface will be done when weather permits.

Vice President Patterson made the motion to commit \$117,700.00 for the UV bulb system, seconded by Councilman Smith. Motion carried.

Vice President Patterson stated they have the certificate of substantial completion for the McClure Street project.

October 2, 2018
Page 6
PABB01632

CLOSING COMMENTS

There being no further business, upon motion by Councilman Clouser, seconded by Councilman Weller, the meeting adjourned at 7:53 p.m. The next meeting is Tuesday, November 6, 2018 for a regular meeting at 7:00 p.m. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen Miller".

Kathleen Miller, Assistant Secretary