

**BOROUGH OF BLOOMFIELD
PERRY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2021-07**

A RESOLUTION OF THE BOROUGH OF BLOOMFIELD, PERRY COUNTY, PENNSYLVANIA DECLARING ITS INTENT TO FOLLOW THE SCHEDULES FOR RETENTION AND DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON MARCH 28, 2019, AS AMENDED FROM TIME TO TIME.

WHEREAS, the Local Government Records Committee (the “Committee”) was created by the Municipal Records Act, Act 428 of 1968, 53 P.S. § 1381 *et seq.*, (hereinafter, the “Act”) and empowered thereby to make rules and regulations for records retention and disposition; and

WHEREAS, the Municipal Records Manual, which contains a schedule for records retention and disposition, was approved by the Committee on December 16, 2008; and

WHEREAS, this Municipal Records Manual was amended and further approved by the Committee on March 28, 2019; and

WHEREAS, the Act requires that a local government declare its intent to follow said schedule by ordinance or resolution following approval of said schedule by the Committee; and

WHEREAS, the Borough of Bloomfield (the “Borough”) desires to retain and dispose of records according to statutory requirements and the Municipal Records Manual, as amended from time to time.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bloomfield, Perry County, Pennsylvania, as follows:

SECTION 1: The recitals set forth above are incorporated herein by reference hereto.

SECTION 2: The Borough of Bloomfield hereby shall follow the schedules and procedures for the retention and disposition of records as set forth in the Municipal Records Manual, as approved on December 16, 2008 and as amended and further approved on March 28, 2019, as amended from time to time.

SECTION 3: All resolutions or part of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 4: The provisions of this Resolution are declared to be severable, and if any section, subsection, sentence, clause, or part thereof is, for any reason, held to be invalid, unlawful, or unconstitutional, by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses, or part of this Resolution.

SECTION 5: This Resolution shall take effect immediately upon its passage and adoption.

DULY ADOPTED, pursuant to the authority granted to the BOROUGH OF BLOOMFIELD under the laws of the Commonwealth of Pennsylvania in lawful session duly assembled on the _____ day of _____ 2021.

BOROUGH OF BLOOMFIELD

By: _____
President, Bloomfield Borough Council

ATTEST:

_____ (SEAL)
Borough Secretary

APPROVED this _____ day of October, 2021.

Mayor